

New Media refers to a web or mobile platform originating in or available in Macau.

新媒體 是指源自澳門或可於澳門使用的網路或移動平台。

9. NOTICES 注意

9.1 The notice under this license must be given in writing to the Applicant through the following channels:

與本牌照合約有關的通知，必須以書面形式，通過以下途徑給予申請人：

(a) sending by post to the address provided by the Applicant; or

以郵遞方式給予申請人提供的地址；或

(b) being sent by fax to the fax number provided by the Applicant, and the notice, under Clause 9.2, will be deemed to have been received by the Applicant.

通過傳真方式寄往申請人提供的傳真號碼，而該通知將根據第9.2項條款被視為已被申請人收到。

9.2 The fax is deemed to have been received on production of a transmission report issued by the machine from which the fax was sent which indicates that the entire fax has been sent to the fax number provided by the Applicant. 所述的傳真被視為已收到，是根據由傳真機器發出的傳輸報告，當中列明傳真內容已被全部發送到申請人提供的傳真號碼。

10. MISCELLANEOUS 其他事項

10.1 MACA has the right to pursue any breach of the terms of this license contract or any breach of license contract stipulated in this license contract. MACA also has the right to recover from the Applicant the outstanding license fees, the losses suffered by MACA due to the Applicant's failure to perform other terms of this license contract, the administrative, legal, and other costs incurred in recovering the license fees. MACA有權追究任何違反本牌照合約條款或任何與本牌照合約中規定的違約行為；MACA亦有權向申請人追討尚未履行的牌照費用、因申請人不履行本牌照合約的其他條款而導致MACA遭受的損失、因追討牌照費用而產生的行政、法律及其他費用。

10.2 This license contract is for individual Applicant. Without MACA's written consent, the Applicant must not assign, transfer, sub-license or other means to transfer all or part of the rights in this license contract. 本牌照合約是針對申請者個體的。如沒有MACA的書面同意，該申請人不得分配、轉讓、次級許可或以其它方式移轉本牌照合約之全部或部份權利。

10.3 MACA has the right to adjust the annual copyright fees payable by the Applicant in the relevant year based on the average of the consumer price index from October of previous year to September of current year which is published by DSEC. In addition, this license contract can only be amended upon written consent by both parties. MACA有權根據由澳門特區政府統計暨普查局公佈的前一年十月至當年九月的綜合消費物價指數所計算出的平均數，調整申請人於有關年度應繳付的牌照費用，除此之外，本牌照合約僅接受由雙方以書面方式作出的變更。

10.4 The terms in the license contract are formulated in accordance with the current laws of Macau Special Administrative Region. In case of dispute, the courts of Macau have jurisdiction. 本牌照合約條款按照澳門現行法律制訂，如有爭議，澳門法院具管轄權審理。

In this license contract, in case of discrepancies between Chinese and English version, the Chinese version shall prevail in all respects and interpretations.

在本牌照合約中，中文及英文版本如有歧義，以中文版為準。

Macau Association of Composers, Authors & Publishers
作曲家、作家及出版社協會

Address 地址：
Alameda Dr. Carlos d'Assumpção No.258, Praça Kin Heng Long C10, Macau
澳門宋玉生廣場258號建興龍廣場10樓C座

Tel. 聯絡電話：
(853) 2888 2380

Official Website 官方網站：
www.maca.org.mo

Fax 傳真：
(853) 2888 2597

Email Address 電郵地址：
licensing@maca.org.mo

5. SUPPLY OF INFORMATION 資料提供

5.1 If any change in the content of the application form, the Applicant has to inform MACA in written notice of the details within 14 days from the change.

如申請表內容有任何變更，申請人必須在變更起14天內以書面形式通知MACA變更之詳情。

5.2 On request by MACA, the Applicant must provide a report of the musical works used in the Properties/Area within the time limit specified by MACA in a table format including original performers, authors, composers, publishers, etc. 申請人必須根據MACA的要求，於MACA所指定的期限內，以表格形式提供該場所使用音樂的報告，報告中包括原唱者、填詞人、作曲家、出版社等資料。

6. PAYMENT OF LICENSE FEES 繳付牌照費

The Applicant has to settle the amount payable calculated in accordance with Clause 4 within 30 days from the date of MACA's invoice. 申請人必須在發票日期起30天內繳納根據第4項條款之應繳金額。

7. TERMINATION OF THE LICENSE CONTRACT 牌照合約終止

MACA has the right to give the Applicant a notice of immediate termination of the license contract and will not refund the license fee and the administrative, legal and other costs that may result from it, if the Applicant: MACA有權向申請人發出立即終止牌照合約的通知，並且不會向申請人退回牌照費用及有可能由此引致的行政、法律及其他費用，如果申請人：

(a) fails to settle the license fee as referred in item 4 within 30 days from the date of MACA's invoice, but after termination of the relevant license, MACA still has the right to recover the outstanding license fee from the Applicant, and the Applicant also needs to pay MACA the administrative, legal, and other costs incurred in recovering the license fees;

未能在發票日期起30天內繳納第4項所指的牌照費，但終止有關牌照合約後，MACA仍然有權向申請人追討尚未履行的牌照費用，申請人亦需要向MACA支付因追討牌照費用而產生的行政、法律及其他費用。

(b) breaches of any other Clause of this license and failure to rectify within 7 days after being requested in writing by MACA; 違反本牌照合約任何其他條款以及未能在MACA發出違例通知書的7天內糾正；

(c) being a corporation, is not forced or voluntarily goes into liquidation due to a merger or reorganization, or the Applicant and creditors have mutually agreed to settle the debt, or if a "bankruptcy administrator" is appointed to take over all or part of the Applicant's asset, or take similar action as a result of a debt, or becoming bankrupt, or insolvent; or 作為一個企業，非因合併或重組而進行無論是強制或自願清盤、或申請人與債權人互讓了結債務、或有一“破產管理人”被委任接管申請人之全部或任何部份資產、或因欠債、或成為破產、或無力償還債務結果而採取或發生相似之行動；或者

(d) being an individual, commits any act of bankruptcy or enters into a scheme of arrangement with creditors. 作為一個個體，倘若採取任何破產的行為或與債權人共同訂立方案。

8. DEFINITIONS 定義

In this license contract: 在本牌照合約中：

A license refers to a permit, this permit allows the Applicant to broadcast or perform the relevant musical works on a regular basis, in the form of background music, and in any media or hardware, within the scope of the musical works of MACA's repertoire and under the conditions described herein, in public places within a specific range.

牌照 是指播放音樂的許可證，該許可證允許申請人在MACA的曲目範圍內及根據本文所述的條件下，在特定範圍內的公開場合恆常性地、以背景音樂的方式且不論以任何媒介或硬件播放或演出有關音樂作品。

License Year is the 12-month specified period on the Invoice in accordance with Clause 2 of this license contract.

牌照年期 是指根據本牌照合約第二項條款發票指定的12個月。

Licensed Area refers to the broadcast or performance of musical works that managed by MACA within the Premises specified on the invoice.

牌照範圍 是指在發票指定的物業範圍內播放或演奏MACA管理的曲目。

Works within MACA's repertoire refers to all musical works managed by MACA in Macau, including (but not limited to) musical works managed by Collective Management Organizations that have signed reciprocal agreements with MACA and registered in Macao Economic Bureau, and the musical works in the song query system provided on the official website of MACA (<http://www.maca.org.mo/cn/index.php>). **MACA的曲目範圍** 是指在澳門由MACA所管理的所有音樂作品，當中尤其包括（但不限於）在澳門經濟局中已登記的與MACA存有互惠協議的集體管理組織所管理的音樂作品，以及在MACA官方網站<http://www.maca.org.mo/cn/index.php>所提供的歌曲查詢系統中所記錄的音樂作品；

Invoice refers to the payment notice issued by MACA in response to the Applicant's consent to the application to enter into the license contract.

發票 是指MACA因同意申請人向其發出的訂立牌照合約之申請而發出的繳付牌照費用的付款通知書；

ONE-OFF Event refers to public live performances, such as concerts, musical performances, exhibitions, art shows, carnivals, or shopping mall events, during a specific period and in a specific premise.

短期活動 是指於特定期間及特定場所內進行公開表演，例如演唱會、音樂會、展覽活動、藝術節目、嘉年華會或商場活動等。

LICENSE CONTRACT 牌照合約

1. SCOPE OF LICENSE CONTRACT 牌照合約範圍

1.1 MACA grants the Applicant a license contract to perform in public musical works within MACA's repertoire in the circumstances and by the methods herein described.

在MACA的曲目範圍內及根據本牌照合約所述的條件，MACA授予申請人在公開場合播放或演出的許可證。Within the scope of MACA's repertoire and in accordance with the conditions described herein,

MACA grants the Applicant a license to perform musical works in public within a specific range on a regular basis, in the form of background music, and regardless of any medium or hardware.

在MACA的曲目範圍內及根據本牌照合約所述的條件，MACA允許申請人在特定範圍內的公開場合恆常性地、以背景音樂的方式且不論以任何媒介或硬件播放或現場演出有關音樂作品。

1.2 **The License contract granted in Clause 1.1 does not include: 本牌照合約內的第1.1項條款不包括:**

(a) Public broadcasts or live performances other than those mentioned in the license contract;

本牌照合約所述場所以外地方的公開播放或現場演出；

(b) One-off event, new media and third party owned business should be licensed separately.

短期活動、新媒體及第三方營運的業務皆須獨立申請牌照。

(c) Broadcasts or live performances of any musical work with new or adapted lyrics that are not within the scope of MACA's repertoire or any lyrics which have been notified by MACA as prohibited; or 任何音樂作品的播放或現場表演具有全新或改編的歌詞，且不屬MACA曲目範圍內，或已被告知MACA所禁止的任何歌詞；或。

(d) Any rights not expressly granted in this license contract.

未在本牌照合約中明確規定的任何其他權利。

2. DURATION OF THE LICENSE CONTRACT 牌照合約之期限

2.1 Unless otherwise specified, Applicants are allowed to broadcast or perform musical works for 12 months from the date listed on the Invoice;

除特別註明外，申請人獲允許播放音樂的期間為發票上所列為期12個月；

2.2 After the license contract period has expired, if neither party proposes to terminate this license contract, the license contract will be renewed for the same period in the subsequent year, and MACA will also issue a corresponding invoice to the Applicant and Applicant have to complete the payment as described in Clause 6 of this license contract;

在有關期間屆滿後，如無任何一方提出終止本牌照合約，則視本牌照合約在續後的一個年度，以相同期間續期，而MACA亦會向申請人發出相應的發票，申請人需按照本牌照合約第6項條款所述完成付款程序；

2.3 Either party must give the other party written notice of termination of the license at least 1 month in advance of the expiry of the license period;

任何一方必須於牌照期屆滿前至少提前1個月向另一方發出終止牌照的書面通知；

3. LICENSE AREA 許可範圍

Places where musical works can be broadcasted or performed are subject to the invoice and license certificate issued by MACA.

可播放音樂的場所須按照由MACA發出的發票及牌照為準。

4. CALCULATION OF LICENSE FEE 牌照費計算詳情

4.1 MACA will evaluate the amount due by the Applicant based on the information of the place declared by the Applicant in the application form and according to the copyright fee that has been determined for the year; MACA會根據申請人於申請表所聲明的場所資料，按照已釐定適用於該年度的收費表來評估申請人應付的款項；

4.2 The determined license fee is the calculation based on standard tariff provided by MACA for the type of venue to be applied for and the Applicant has read and understood the calculation method and amount. 定出牌照費的標準為根據MACA提供的適用於擬所申請的場所類型的牌照標準收費表所定出的計算標準，而申請人已閱讀並明白有關計算方式及金額。

4.3 The annual license fee payable by the Applicant is the total amount listed on the relevant invoice issued by MACA; 申請人應繳付的年度牌照費用為MACA於有關發票上所列出的總額；

4.4 On MACA's receipt of the information, MACA may issue an invoice for the increased/decreased amounts payable. 根據MACA所收到的資料，MACA可以開出有關增加/減少應付款項的發票。

4.5 If the actual data collected by MACA is not consistent with the information declared by the Applicant, MACA has the right to adjust the relevant amount payable according to the actual collected data, and has the right to issue invoice and collect from the Applicant the difference between the relevant amounts.如IMACA實際收集到的資料與申請人所聲明的資料不符，MACA有權按其實際收集的資料調整有關款項，及有權向申請人發出相關款項差額的發票及收取相關款項。

4.6 If the Applicant fails to settle the fee stated in this license contract after reminder from MACA; and legal proceedings occurred as a result, the Applicant still needs to pay to MACA the outstanding license fee as well as the administrative, legal and other costs incurred in recovering the license fees. 如申請人經MACA催告後仍然不履行本牌照合約所載的牌照費用，並且因而產生法律訴訟，申請人尚需要向MACA支付尚未履行的牌照費用及因追討牌照費用而產生的行政、法律及其他費用。

Music Public Performance License Application - Hotel and Clubhouse Annual License

音樂播放牌照申請表 酒店及住宅會所年度牌照

Please complete the relevant section(s), sign, chop and return to MACA:
請填寫以下相應的部份並簽署, 蓋章及交回MACA:

▼ **By Post 郵寄:**

Alameda Dr Carlos d' Assumpção No. 258, Praça Kin Heng Long C10, Macau;
澳門宋玉生廣場258號建興龍廣場10樓C座

▼ **By Email 電郵:**

licensing@maca.org.mo

▼ **By Fax 傳真:**

(853) 2888 2597

I/We apply for a permit license from MACA which, subject to the terms as set out on this page and overleaf, for authorising the performance in public musical works within MACA's repertoire, in the venue / event and by the means and method(s) as described below.

本人/本機構根據本頁及背頁的條款向MACA申請授權本人/本機構於以下描述之場所/活動使用MACA管理之曲目。

▼ Where multiple venues/events are covered under this application, a schedule must be attached providing the relevant details of each venue/event.

▼ 如有多於一個場所/活動, 必須以附件形式提交相關額外場所/活動資料。

▼ One-off event, New media and Business run by the third party should be licensed separately.

▼ 短期活動、新媒體及第三方營運的業務皆須獨立申請牌照。

1. PARTICULARS OF PERMIT LICENSE HOLDER 持證人資料

▼ Name of Hotel/Clubhouse 酒店或住宅會所名稱

▼ Address of Hotel/Clubhouse 酒店或住宅會所地址

▼ Name of Company/Institution 營運公司或機構名稱

▼ Address of Registered Office of Company/Institution 營運公司或機構註冊地址

▼ Business/Institution Registration Certification No. 商業或社團登記號碼

▼ Future Correspondence Sent to 將來所有信函寄往

Hotel/Clubhouse 酒店或住宅會所

Company/Institution 公司或機構

2. CONTACT INFORMATION 聯絡人資料

▼ Name (1) 聯絡人姓名(1)

▼ Position (1) 聯絡人職位(1)

▼ Contact No. (1) 聯絡人電話(1)

▼ Email Address (1) 電郵地址(1)

▼ Name (2) 聯絡人姓名(2)

▼ Position (2) 聯絡人職位(2)

▼ Contact No. (2) 聯絡人電話(2)

▼ Email Address (2) 電郵地址(2)

3. PROPERTY DETAILS 物業詳情

First Performance Date (yyyy-mm-dd) 開始使用音樂日期(年-月-日)

_____/_____/_____

▼ Please fill in the below form 請填寫以下表格

ITEMS 項目	Operation Hours 營業時間	QUANTITY 數量	UNIT 單位	TV Screen 電視螢幕
Rooms 客房			Rooms 房間	
Lobby 大堂			sq.ft 平方尺	
Corridors 走廊			sq.ft 平方尺	
Staff Lounge 員工休息區域			sq.ft 平方尺	
Conference Facilities 會議設施			sq.ft 平方尺	
Sauna 桑拿房			sq.ft 平方尺	

Fitness Centre 健身中心			sq.ft 平方尺	
Karaoke 卡拉OK			sq.ft 平方尺	
Restaurant 餐廳			Seats 座位	
Lobby Lounge 大堂酒吧			Seats 座位	
Banquet Room1 宴會廳一			Seats 座位	
Banquet Room 2 宴會廳二			Seats 座位	
Skating Venue 溜冰場			sq.ft 平方尺	
Shuttle Bus 穿梭巴士			Seats 座位	
Cinema 戲院		Public Screening Box Office (MOP) 公映總票房 (澳門幣)		
Musical Fountains / Lighting Shows 音樂噴泉/燈光表演		Session 場次		
		Minute per session 每場時長(分鐘)		
Music On Hold 接駁鈴聲		Telephone Line 線路		
Video Wall/ LED Screen 影像屏幕/LED螢幕		sq.ft 平方尺		
		Program Content 播放內容		
Gaming Area 博彩娛樂區		Tables 枱		
		sq.ft. 平方尺		
Discotheques/ Nightclub 的士高/夜總會		Seats 座位		
		Stands 企位		
Beauty Salon 美容院		Beds 床位		
		Seats 座位		
Hair Salon 髮型屋		Beds 床位		
		Seats 座位		
Spa 水療		Beds 床位		
		Seats 座位		
Cable Car 纜車		Record-players 擴音器		
		Relay points 連播點		
Ferris Wheel 摩天輪		Record-players 擴音器		
		Relay points 連播點		
Walkways Outside the building 建築物外行人道		Record-players 擴音器		
		Relay points 連播點		
Car Park 停車場		Record-players 擴音器		
		Relay points 連播點		
Indoor Swimming Pool 室內泳池		Record-players 擴音器		
		Relay points 連播點		
Outdoor Swimming Pool 室外泳池		Record-players 擴音器		
		Relay points 連播點		

4. THIRD PARTY OWNED BUSINESS 第三方營運業務

▼ Please fill in the below form 請填寫以下表格

Shop's Name 店舖名稱	Contact Person 聯絡人	Contact No. 聯絡電話	Operation Hours 營業時間	Quantity 數量	Unit 單位	TV Screen 電視螢幕
Third Party Owned Restaurant/Karaoke/Discotheques/Nightclub 第三方營運餐廳/卡拉OK/的士高/夜總會						
					Seats 座位	
					Seats 座位	
					Seats 座位	
					Seats 座位	
Third Party Owned Retail 第三方營運零售						
					sq.ft 平方尺	
					sq.ft 平方尺	
					sq.ft 平方尺	

▼ For any extra information, please submit as attachment. 如有更多設施,請以附件形式補充

5. SIGNED AS AGREED 同意並簽署

I / our institution / our company has read and agreed to the terms and conditions stated in the overleaf license contract, the standard tariffs published on the MACA official website and all attachments.

我/本機構/本公司已閱讀並同意於背頁陳述的牌照合約的條款、細則、公佈於MACA官方網站的牌照標準收費表及一切的附件。

(Signature -- Please sign by the person with authority to represent the company or institution) (簽名 -- 由具權限代表本公司或本機構之人士簽署)

(Company/ Institution Stamp) (公司/機構印章)

(Print Full Name) (正楷姓名)

(Date) (日期)

INTERNAL USE ONLY

(Application Number)

(Tariff Type)

(MACA Staff)